

WEBB COUNTY, TEXAS

COMMISSIONERS COURT AGENDA

LOUIS H. BRUNI

Webb County Judge (956) 523-4600

JERRY VASQUEZ

Commissioner, Precinct 1 (956) 523-4617

JUDITH G. GUTIERREZ

Commissioner, Precinct 2 (956) 523-4624

FELIX VELASQUEZ

Commissioner, Precinct 3 (956) 523-4625

DAVID R. CORTEZ

Commissioner, Precinct 4 (956) 523-4653

MARGIE IBARRA

Webb County Clerk (956) 523-4251

HOMERO RAMIREZ

Webb County Attorney (956) 523-4044

LEO FLORES

Webb County Auditor (956) 523-4016

PUBLIC NOTICE

COMMISSIONERS COURT MEETING WEBB COUNTY COURTHOUSE 1000 HOUSTON STREET, 2ND FLOOR LAREDO, TEXAS 78040 March 22, 2004 1:00 p.m.

- 1. CALL TO ORDER BY JUDGE, LOUIS H. BRUNI
- 2. ROLL CALL BY MARGIE IBARRA, COUNTY CLERK
- 3. PLEDGE OF ALLEGIANCE
- 4. APPROVAL OF MINUTES FOR MARCH 8, 2004.
- 5. APPROVAL OF BILLS, PAYROLL AND MONTHLY REPORTS
- 6. COMMUNICATIONS
- **7. PUBLIC COMMENT-** This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

LOUIS H. BRUNI, WEBB COUNTY JUDGE

8. Status report on the condition of all Webb County Roads.

JERRY VASQUEZ, COMMISSIONER PRECINCT 1

9. Discussion and possible action to accept the construction bid from C.G. Construction in the amount of \$477,888.13 for the construction of the Rio Bravo Community Park [Account # 678-8103-8710-1 Park Development Precinct 1 Certificates of Obligation Series 2001and Account # 695-6004-8710-1 Park Development Precinct 1 Certificates of Obligation Series 2002] and expansion of the Rio Bravo Community Center [Account # 693-6109-8601 Construction in Progress].

JUDITH G. GUTIERREZ, COMMISSIONER PRECINCT 2

- **10.** Discussion and possible action to approve a proclamation declaring "April as Head Start Month in Webb County."
- **11.** Discussion and possible action to fund the American G.I. Forum in the amount of \$3,000.00 for the Publication of, "Historical Women of Laredo" and to transfer \$3,000.00 from Account # 001-0110-6053 Youth Commission (non-utilized funds designated for third party funding) to Account # 001-0110-7460 American G.I. Forum.

FELIX VELASQUEZ, COMMISSIONER PRECINCT 3

- **12.** Status report on Federal inmate population at the Webb County Jail.
- **13.** Discussion and possible action to freeze General Fund transfers from the Fund Balance.
- **14.** Presentation from Mr. Sergio Delgado, Webb County Appraisal District Director, on the property valuation process and the remedies available to the taxpayers for limiting their tax liabilities.

MEDIA BREAK - FIFTEEN MINUTES COURT RECESS

COMMUNITY ACTION AGENCY

- **15.** Discussion and possible action to accept grant award from United Way, for the Emergency Food and Shelter Phase # 22, FY 2004, in the amount of \$20,000.00.
- **16.** Discussion and possible action to approve the appointment of a Civil/Social Organization for "Category C" for the Community Action Agency Advisory Board to fill current vacancy. The Community Resource Coordination Groups for Adults (CRCGA) is being recommended for approval by the Community Action Agency (CAA) Advisory Board.

COUNTY ATTORNEY

- 17. Discussion and possible action to enter into a one (1) year Subscription Agreement and Plan Amendment for the Sheriff's Department with Lexis Nexis (April 1, 2004 to March 31, 2005) for a monthly commitment of SIX HUNDRED AND FIFTY DOLLARS (\$650.00) to total up to SEVEN THOUSAND AND EIGHT HUNDRED DOLLARS (\$7,800.00) for the entire term of the agreement and authorizing the County Judge to sign all relevant documents. [Webb County Sheriff's Department Account # 001-2060-6010 Books and Subscriptions]
- 18. Discussion and possible action to enter into a Business Associate Agreement with Gateway Community Health Center in order to comply with the "Standards for Privacy of Individually Identifiable Health Information" (i.e. Privacy Rules) pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and authorizing the Webb County Judge to execute all relevant documents. (Requested by Head Start).
- **19.** Discussion and possible action to disburse proceeds (\$22,500.00) from public resale of tax foreclosed property (2419 Barrios Street—Parcel Number 552-01428-060) as authorized by this court on January 26, 2004, pursuant to Texas Property Code Section 34.05.

20. Status report on delinquent tax collection by CAVAZOS, MORALES, TIJERINA & MONTEMAYOR, L.L.P., delinquent tax collection firm for Webb County.

COUNTY CLERK

21. Discussion and possible action to increase the amount the county charges for returned checks from \$20.00 to \$30.00 per Local Government Code Sec. 118.011 – Fee Schedule.

COUNTY COURT AT LAW #2

22. Discussion and possible action to authorize a line item transfer of \$6,000.00 from Account # 001-0400-5001 (Payroll/Auditor's Dept.) to Account # 001-1205-5005 (Temporary Part Time) for the implementation of Night Magistration.

ECONOMIC DEVELOPMENT

- 23. Discussion and possible action to proclaim April 2004 as Fair Housing Month and April 19-23, 2004 as Fair Housing Week and designating the Webb County Community Action Agency responsible for monitoring Fair Housing in Webb County.
- 24. Discussion and possible action to approve Change Order # 1 to the Zertuche Construction Contract (Library Addition to the Larga Vista Community Center) by adding One-Thousand Two Hundred Fifty Dollars (\$1,250.00) for the labor to add (1) course of CMU to raise the ceiling an extra 8", materials and supplies for CMU and extended electrical, telephone and data conduits to match wall height. [Account # 655-6111-8601 Construction in Progress]
- 25. Discussion and possible action to approve a Budget Modification to the Texas Community Development Program Contract # 720889 (Bruni Community Center and Corralitos Water Improvements Projects) to transfer \$1,561.00 from the line item of Professional Services and Community Center to Administration for the purpose of covering Economic Development staff cost and establishing the close-out of this project.
- 26. Discussion and possible action to submit a contract time extension request to the Office of Rural Community Affairs for the Webb County 2002 EDAP Project Contract # 721175 (Colonias Tanquecitos I and Old Milwaukee) up to December 30, 2005.

ELECTIONS

27. Discussion and possible action to accept/enact a resolution authorizing and establishing the main and temporary branch early voting polling sites for the April 13, 2004 Joint Primary Runoff Elections within Webb County, Texas Pursuant to Chapter 85, Texas Election Code.

INDIGENT HEALTH CARE

28. Discussion and possible action to fill vacant slot # 1891 at hourly rate of \$9.00.

PLANNING

29. Discussion and possible action to issue "Certifications Regarding Compliance with Plat Requirements and the Connection of Utilities" to authorize utility connections to the following properties:

Connection(s) qualifying under Section 232.029 (i):
1. Tract 80, Ranchitos Las Lomas, I Subdivision, (electricity – one dwelling only).

PUBLIC DEFENDER

30. Discussion and possible action to authorize a line item transfer:

From: 001-1102-5602 - Local Mileage \$1,000.00 To: 001-1102-6402 - Equipment Maintenance \$1,000.00

PURCHASING AGENT

- **31.** Discussion and possible action to purchase tactical equipment in the amount of \$13,159.70 from Gall's Inc. for the Webb County Sheriff's Department from Block Grant 2003-LBBX-1696. [Account # 317-2001-6224 Minor Apparatus and Tools]
- **32.** Discussion and possible action to authorize the purchasing agent to purchase three complete computer systems for the Webb County Indigent Services Program from Larry Norton in the amount of \$4,324.47. [Account # 682-8108-8801 Capital Outlay Certificates of Obligation Series 2002]

33. Discussion and possible action to award/reject the following Bid # 2004-40 Audio and Video Equipment for Commissioners Court to Texas Media Systems in the amount of \$231,600.00 and Bid # 2004-41 Conference Equipment for Commissioners Court to Texas Media Systems in the amount of \$43,575.00. [Account # 623-0101-8801 Capital Outlay Series 2001 and Account # 660-0101-8801 Capital Outlay Series 2003]

RISK MANAGEMENT

- **34.** Discussion and possible action to approve the payment of overtime hours accrued by a Sheriff's Department employee due to the October 13, 2003 flood in the amount of \$364.05. [Account # 001-0105-6032-05 Flood Damage 10/03]
- **35.** Discussion and possible action to authorize repairs to a CAA Ladrillera Community Center window which was damaged on or about December 1, 2003 at cost not to exceed \$490.00. [Account # 001-0105-9201 Claims Paid]
- **36.** Discussion and possible action to authorize repairs of an El Aguila bus shelter located on Paseo de Timbre Street in Rio Bravo, Texas which was damaged by an unknown individual on or about May 6, 2003 at a cost not to exceed \$4,916.00. [Account # 001-0105-9201 Claims Paid]
- 37. Discussion and possible action to authorize repairs of a Sheriff's Department unit (1997 Ford Crown Victoria Lic. L20-HNK) which was involved in a motor vehicle accident on or about January 16, 2004 at a cost not to exceed \$425.70. [Account # 001-0105-9201 Claims Paid]

SELF-HELP CENTER

38. Discussion and possible action to accept recommendations from the Webb County Housing Rehabilitation Scoring Committee on the following eligible applicants to receive assistance under the Self-Help Center Housing Rehabilitation: Mr. & Mrs. Munoz, of Bruni, Texas, and Mr. & Mrs. Mendiola of Oilton, Texas and the authorization for the purchasing agent to solicit bids for rehabilitation on these two homes.

- 39. Discussion and possible action to adopt revisions to the current Webb County Housing Rehabilitation Guidelines. The Housing Rehabilitation Guidelines will conform to the Texas Department of Housing and Community Affairs Office of Colonia Initiative (TDHCA-OCI), Office of Rural Community Affairs (ORCA), Texas Department of Housing And Community Affairs HOME Program (TDHCA-HOME) and in compliance with HUD housing regulations. The rehabilitation guidelines will be used by all existing and future housing rehabilitation programs.
- 40. Discussion and possible action to authorize the submission of a contract time extension of the Texas Department of Housing and Community Affairs TCDP Contract No. 721003 (Webb County CAA Self-Help Center Program). The contract time extension will allow the construction completion of the new Self-Help Center Facility. The TCDP contract extension will move the contract end date from May 9, 2004 until August 9, 2004. The contract extension will not impact the County's general fund.

SHERIFF

41. Discussion and possible action to approve a resolution objecting to the current Texas Engineering Extension Service (TEEX) Regional Formula Allocations for Homeland Security Funds, which allocates funds based on population and not on high risk factors such as international borders.

TAX ASSESSOR-COLLECTOR

42. Discussion and possible action to approve request for refunds as recommended by the Tax Assessor Collector as follows:

Name: Celadon Trucking
Reason: Paid account in error

Total: \$2,156.68

Name: The Laredo National Bank

Reason: Paid account in error

Total: \$4,401.13

TREASURER

43. Discussion and possible action to adopt the Webb Count Investment Policy for 2004 in accordance with the Public Funds Investment Act.

EXECUTIVE SESSION

- 44. Discussion and possible action regarding recommendation of the Webb County Employee Grievance Committee concerning grievance filed by Jose R. Gutierrez, Jr., former Director of Parks and Recreation Department. [Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]
- 45. Discussion and possible action regarding recommendation of the Webb County Employee Grievance Committee concerning grievance filed by former Risk Manager Juanita Puente. [Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]
- **46.** Adjournment.

The Webb County Commissioners Court hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

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DISABI	LITY ACC	ESS STA	TEMENT ً

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS DAY OF MARCH 2004.
By: Louis H. Bruni County Judge
CERTIFICATION OF NOTICE AND POSTING
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the day of, 2004 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.
DATED THIS, 2004
COUNTY CLERK, WEBB COUNTY, TEXAS
BY: